

January 31, 2005

MUNI # 16026
KARRI LONG, CLERK
TOWN OF SOLON SPRINGS
PO BOX 275
SOLON SPRINGS WI 54873

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable.

However, in section 1.6 of your ordinance regarding BUILDING PERMIT REQUIRED, we recommend you add a permitting limit, which is usually a dollar figure or a square footage amount below which you will not require permits and inspections. The phrase in the second sentence, "if over the forgoing thresholds" is meant to refer back to this amount that you choose.

You will be obligated to enforce the UDC per its administration and enforcement requirements of Ch. Comm 20, for at least all new one- and two-family dwellings as well as new alterations and additions to dwellings originally built since June 1, 1980. Note that all inspections must be performed by properly certified inspectors.

We recommend that you provide a copy of your ordinance and this letter to your authorized inspector(s).

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

By copy of this letter, we are informing our state-contracted inspection agency that has been planning to enforce the UDC in your municipality that their services are not required. By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

cc:

SUSAN T. SANDVICK
DOUGLAS COUNTY
1313 BELKNAP ST
SUPERIOR WI 54880

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